



THE MOMBASA POLYTECHNIC UNIVERSITY COLLEGE

(A Constituent College of JKUAT)

(A Centre of Excellence)

Faculty of Engineering & Technology

DEPARTMENT OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY

**CERTIFICATE IN INFORMATION COMMUNICATION TECHNOLOGY &
MAINTENANCE
(CICT&M M12/S-EV)**

ECT 1104: COMPUTER APPLICATION II

END OF SEMESTER EXAMINATION

SERIES: DECEMBER 2012

TIME: 2 HOURS

Instructions to Candidates:

You should have the following for this examination

- *Answer Booklet*

This paper consist of **FIVE** questions

Answer question **ONE (COMPULSORY)** and any other **TWO** questions

Maximum marks for each part of a question are as shown

This paper consists of **TWO** printed pages

Question One (Compulsory)

- a) Whys is desktop publishing preferred in document design than word processor. **(5 marks)**
- b) List window layout components found in typical desktop publisher. **(8 marks)**
- c) Define Desktop Publisher. **(2 marks)**
- d) List and explain **FIVE** types of accounts found in QuickBooks. **(10 marks)**
- e) How would you lock an object to preserve your publication? **(5 marks)**

Question Two

- a) List down effects while doing a page layout. **(5 marks)**
- b) List **FIVE** properties which can be used when drawing an object. **(5 marks)**
- c) Explain the concept of double entry. **(5 marks)**

Question Three

- a) State **FIVE** multimedia software tools and their use. **(10 marks)**
- b) Explain the following: **(5 marks)**
 - (i) Accrued and pre-paid expenses
 - (ii) Bad debts
 - (iii) Depreciation
 - (iv) Capital and revenue expenditure
 - (v) Bad debts recovered

Question Four

- a) What commands menus are used in place of portrait and landscape page orientation in page maker? **(5 marks)**
- b) Explain the following terms: **(5 marks)**
 - (i) File compression
 - (ii) Multimedia authoring
 - (iii) Animation
 - (iv) Interactivity
 - (v) Graphic editing

- c) What are the different types of journal accounts? **(5 marks)**