

Faculty of Engineering & Technology

DEPARTMENT OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY

DIPLOMA IN INFORMATION COMMUNICATION TECHNOLOGY (DICT10A/DICT 11M/DIT 2K11M)

BBM 2227: PRINCIPLES & PRACTICE OF MANAGEMENT I

SPECIAL/SUPPLEMENTARY EXAMINATION SERIES: FEBRUARY 2013
TIME: 2 HOURS

Instructions to Candidates:

You should have the following for this examination

- Answer Booklet

This paper consist of FIVE questions

Answer question **ONE (COMPULSORY)** and any other **TWO** questions

Maximum marks for each part of a question are as shown

This paper consists of **TWO** printed pages

Question One (Compulsory)

- a) Define management briefly and explain the FOUR main functions of management being the components of its process. (10 marks)
- b) Briefly describe Max Weber's bureaucratic theory emphasizing on his principles of bureaucracy.

(10 marks)

c) Explain in brief any FIVE features or elements which imply planning process. (10 marks)

Ouestion Two

a) Explain briefly the importance of designing an organization's structure.

(5 marks)

- **b)** Write short notes on the following:
 - (i) Authority
 - (ii) Responsibility
 - (iii) Delegation
 - (iv) Power (10 marks)

Question Three

a) Define manpower/human resource planning and highlight its main objective. (7 marks)

b) Explain any FIVE factors used to fix or determine a wage/salary rate for a particular job.

(8 marks)

Question Four

- a) Explain briefly the steps you will use to purchase a computer hardware for your department, emphasizing what is done at each stage. (10 marks)
- b) Briefly explain how negotiations are above leading to a purchase/sale contract. (5 marks)

Question Five

- a) Explain briefly components of marketing mix being of critical consideration when developing a marketing strategy.
 (8 marks)
- b) Describe briefly the meaning and steps in the consumer purchasing decision process.

(7 marks)