



TECHNICAL UNIVERSITY OF MOMBASA

Faculty of Business & Social Studies

DEPARTMENT OF BUSINESS STUDIES

DIPLOMA IN BUSINESS MANAGEMENT

BHR 2201: HUMAN RESOURCE MANAGEMENT I

END OF SEMESTER EXAMINATIONS

SERIES: AUGUST 2013

TIME: 2 HOURS

INSTRUCTIONS:

- This paper consists of **FIVE** questions.
- Answer question **ONE (Compulsory)** and any other **TWO** questions.

This paper consists of Two printed pages.

QUESTION 1 (Compulsory)

- a) Explain the meaning of the term 'employment separation. (5marks)
- b) State the important of separating employees from employment. (10marks)
- c) Explain the methods used to separate employees. (10marks)
- d) Clearly define the meaning of the term 'Human Resoure Mnagement. (5marks)

QUESTION 2

- a) Identify merits & demerits of computerized personnel records. (10marks)
- b) Outline the importance of personnel records. (10marks)

QUESTION3

- a) Explain the reasons for performance appraisal. (10marks)
- b) Outline the benefits of Human Resource planning. (10marks)

QUESTION 4

- a) Define a trade union and explain the need of trade unions. (10marks)
- b) Identify and explain areas covered by personnel policies.

QUESTION 5

- a) Explain the factors that contribute to poor industrial relations (10marks)
- b) Outline the importance of Training. (10marks)