



TECHNICAL UNIVERSITY OF MOMBASA

School of Humanities and Social Sciences

Social Sciences

UNIVERSITY EXAMINATION FOR:

BACHELOR OF LIBRARY AND INFORMATION SCIENCE

HIS 4301: INDEXING AND ABSTRACTING

SERIES: JULY 2025

TIME: 2 HOURS

DATE: Jul2025

Instructions to Candidates

You should have the following for this examination

-Answer Booklet, examination pass and student ID

This paper consists of **FIVE** questions. Attempt question ONE (Compulsory) and any other TWO questions.

Do not write on the question paper.

Question ONE

- a) Using an illustration, discuss **Five (5)** comparisons between control and natural language indexing in libraries/information centres [10 marks]
- b) Outline **Five (5)** structures of an indexing language [10 marks]
- c) Discuss **Five (5)** rules of indexing in libraries/information centres [10 marks]

Question TWO

- a) Discuss **Five (5)** characteristics of an indexing language and their use in libraries/information centres [10 marks]
- b) Explain **Five (5)** types of indexes in libraries/information centres [10 marks]

Question THREE

- a) Explain **Two (2)** kinds of indexes in libraries/information centres [10 marks]
- b) Discuss **Five (5)** features of a user-oriented thesaurus [10 marks]

Question FOUR

- a) Discuss **Five (5)** steps for thesaurus construction in libraries/information centres. [10 marks]
- b) Highlight **Five (5)** indexing terms used in libraries/information centers. [10 marks]

Question FIVE

- a) Discuss **Five (5)** types of indexing. [10 marks]
- b) Discuss **Five (5)** functions of indexes in libraries/information centres. [10 marks]