



TECHNICAL UNIVERSITY OF MOMBASA

SCHOOL OF BUSINESS

DEPARTMENT OF BUSINESS ADMINISTRATION

UNIVERSITY EXAMINATION FOR:

DIPLOMA IN BUSINESS ADMINISTRATION

DIPLOMA IN ACCOUNTANCY

DIPLOMA IN HUMAN RESOURCE MANAGEMENT

DIPLOMA IN LOGISTICS AND TRANSPORT MANAGEMENT

DIPLOMA IN BUSINESS MANAGEMENT

BHR 2101/HRM 2101: HUMAN RESOURCE MANAGEMENT I

SUPPLEMENTARY/SPECIAL EXAMINATION

SERIES: NOVEMBER 2022

TIME: 2 HOURS

DATE: Pick Date Select Month Pick Year

Instructions to Candidates

You should have the following for this examination

Answer Booklet, examination pass and student ID

This paper consists of **FIVE** questions.

Attempt question **ONE** (Compulsory) and any other **TWO** questions.

Do not write on the question paper.

Question ONE

- a) Explain the benefits that an organization would enjoy by using internal recruitment. (10 marks)
- b) Highlight the aims of human resource management. (10 marks)
- c) Explain the ways in which one can identify the problem areas before preparing a training program for any group of workers. (10 marks)

Question TWO

- a) Work-related accidents can be caused in various ways at the workplace. Explain the common causes of work-related accidents. (10 marks)
- b) Explain the aspects of workers' activities that can be obtained after conducting job analysis. (10 marks)

Question THREE

- a) Explain the advantages of using an employment bureau during external recruitment of job candidates. (10 marks)
- b) Workers can choose to remain in an organization for various reasons. Highlight the factors that can make an employee retain his job. (10 marks)

Question FOUR

- a) Highlight the main components of employees' records. (10 marks)
- b) Explain the reasons for performance appraisal results not being an effective tool for making decisions. (10 marks)

Question FIVE

- a) Highlight the benefits that an organization would enjoy by conduction induction of new employees. (10 marks)
- b) Explain the characteristics of a proper pay plan. (10 marks)