



TECHNICAL UNIVERSITY OF MOMBASA
SCHOOL OF HUMANITIES AND SOCIAL SCIENCES

SOCIAL SCIENCES

UNIVERSITY EXAMINATION FOR:

DLIS/SEPT, 2019

UNIT CODE BLR: 2209 UNIT NAME: CLASSIFICATION II: PRACTICALS

SERIES: DECEMBER2020

TIME: 2HOURS

DATE: 24Nov2021

Instructions to Candidates

You should have the following for this examination

Answer Booklet, examination pass and student ID

Dewey Decimal Classification Scheme 19th ed. **MUST** be used in this practical

This paper consists of **FIVE** questions. Attempt question ONE (Compulsory) and any other TWO questions.

Do not write on the question paper.

Question ONE

- (a) Explain the term practical classification (2 marks)
- (b) Describe (4) four practical steps used in classifying books using the DDC (8 marks)
- (c) Describe (5) five rules of library classification that guide classifiers in book classification (10 marks)
- (d) Explain (5) five logical steps that should be followed in book classification (10 marks)

Question TWO

Title Page

Salesmanship and sales management in Kenya simplified for students of business studies

By Nisar Ahmed Saleemi

Preface

This book intends for the reader to understand various aspects of salesmanship and sales management. It covers various problems and strategies relating to salesmanship and aims at making student understand the subject (20 marks)

Question THREE:

Title Page

Managing your organizations records: a book for LIS professionals

Elizabeth Parker

Introduction

Records are a vital business and information resource in any organization. They are unique and irreplaceable and no organization can function without them.

This book aims primarily at LIS professionals dealing directly with records management but is equally valuable to a manager or staff development trainer. (20 marks)

Question FOUR

An encyclopedia of chemistry in the marine environment: issues in environmental science and technology

Edited by R.E. Hecter and R.M. Harrison

Preface

The oceans cover over 70 percentage of our planet's surface. Their physical, chemical and biological properties form the basis of essential controls that facilitate life on earth. Current concerns such as global climate change, pollution of the world's oceans, delivering fish stocks and the recovery of inorganic and organic chemicals and pharmaceuticals from the oceans call for greater knowledge of this complex medium. (20 marks)

Question FIVE

Aids and sexually transmitted infections: a global perspective

Donna Champeau and Karren Eliot

Introduction

Throughout time, sickness and death have been two factors of life that we all must face. These are realities that nobody can escape and in most cases we go about life as if it will never happen to us.

This book approaches the sexually transmitted infections from a public health perspective, ensuring safe conditions for people to be healthy in society. (20 marks)