

**TECHNICAL UNIVERSITY OF MOMBASA**  
**SCHOOL OF BUSINESS STUDIES**

**CERIFICATE IN HUMAN RESOURCE MANAGEMENT**

**BHR 1101: HUMAN RESOURCE MANAGEMENT**

**END SEMESTER EXAMINATIONS**

**APRIL 2016 SERIES**

**TIME: 2 HOURS**

**INSTRUCTION:**

- This paper consists of **FIVE** questions
- Answer question **ONE (Compulsory)** and any other **TWO** questions
- Do not write on question paper

**QUESTION ONE**

- a) You are the HR manager of Citam Investment ltd. Discuss **FIVE** human resource management principles you would uphold in your job (10 mks)
- b) Explain **FIVE** functions of human resource management (10 mks)
- c) State and briefly explain the human resource planning process (10 mks)

## **QUESTION TWO**

- a) Describe **FIVE** sources of external recruitment (10 mks)
- b) Highlight **FIVE** benefits of training and developing employees (10 mks)

## **QUESTION THREE**

- a) Explain the performance appraisal process (10 mks)
- b) Discuss **FIVE** causes of accidents in the organization (10 mks)

## **QUESTION FOUR**

- a) Describe **FIVE** challenges facing modern human resource management (10 mks)
- b) Highlight **FIVE** methods of collecting information for job analysis (10 mks)

## **QUESTION FIVE**

- a) State and briefly explain **FIVE** benefits of employee welfare (10 mks)
- b) Discuss **FIVE** prerequisites of good wage and salary administration (10 mks)