

TECHNICAL UNIVERSITY OF MOMBASA.

FACULTY OF BUSINESS STUDIES.

DEPARTMENT OF MANAGEMENT SCIENCE.

DIPLOMA IN PROCUREMENT AND MATERIALS MANAGEMENT.

BPC 2203: PURCHASING PRINCIPLES AND TECHNIQUES.

TIME: 2HRS.

APRIL 2016 SERIES.

INSTRUCTIONS:

Answer question ONE and any other TWO questions.

BPC 2203: PURCHASING PRINCIPLES AND TECHNIQUES. B.

QUESTION ONE

Light Academy is a very established school in Mombasa, Kenya and globally.

- a) Suggest the reasons as to why large volume purchase may be a good option for this school. (10mks)
- b) Explain the need for the school to adopt e-procurement. (10mks)
- c) Identify and explain the major ways the school can employ to determine the level of price. (10mks)

QUESTION TWO

- a) Explain the benefits associated with global local purchase. (10mks)
- b) Identify and explain the contents of a purchase contract. (10mks)

QUESTION THREE

- a) State and explain the functions of any five documents used in purchasing. (10mks)
- b) Explain any five ways of evaluating supplier. (10mks)

QUESTION FOUR

- a) Identify and explain the roles, duties and responsibilities of purchase officer. (10mks)
- b) Explain how a purchase department can make use of purchase cycle to execute its purchase function. (10mks)

QUESTION FIVE

- a) Explain the role of interdepartmental link in purchasing. (10mks)
- b) Discuss the importance of stock audit. (10mks)