

**TECHNICAL UNIVERSITY OF MOMBASA.**

**FACULTY OF BUSINESS STUDIES.**

**DEPARTMENT OF MANAGEMENT SCIENCE.**

**DIPLOMA IN PROCUREMENT AND MATERIALS MANAGEMENT.**

**BPC 2203: PURCHASING PRINCIPLES AND TECHNIQUES.**

**TIME: 2HRS.**

**APRIL 2016 SERIES.**

**INSTRUCTIONS:**

**Answer question ONE and any other TWO questions.**

## **BPC 2203: PURCHASING PRINCIPLES AND TECHNIQUES. B.**

### **QUESTION ONE**

Light Academy is a very established school in Mombasa, Kenya and globally.

- a) Suggest the reasons as to why large volume purchase may be a good option for this school. (10mks)
- b) Explain the need for the school to adopt e-procurement. (10mks)
- c) Identify and explain the major ways the school can employ to determine the level of price. (10mks)

### **QUESTION TWO**

- a) Explain the benefits associated with global local purchase. (10mks)
- b) Identify and explain the contents of a purchase contract. (10mks)

### **QUESTION THREE**

- a) State and explain the functions of any five documents used in purchasing. (10mks)
- b) Explain any five ways of evaluating supplier. (10mks)

### **QUESTION FOUR**

- a) Identify and explain the roles, duties and responsibilities of purchase officer. (10mks)
- b) Explain how a purchase department can make use of purchase cycle to execute its purchase function. (10mks)

### **QUESTION FIVE**

- a) Explain the role of interdepartmental link in purchasing. (10mks)
- b) Discuss the importance of stock audit. (10mks)