



TECHNICAL UNIVERSITY OF MOMBASA
Faculty of Business & Social Studies

DEPARTMENT OF BUSINESS STUDIES

DIPLOMA IN PROCUREMENT AND MATERIALS MANAGEMENT

BPC 2203: PURCHASING PRINCIPLES AND TECHNIQUES

SPECIAL/SUPPLEMENTARY EXAMINATIONS

SERIES: FEBRUARY/MARCH 2015

TIME: 2 HOURS

INSTRUCTIONS:

- This paper consists of **FIVE** questions.
- Answer question **ONE (Compulsory)** and any other **TWO** questions.

This paper consists of Two printed pages.

QUESTION 1 (Compulsory)

- a) Explain the purchasing process. **(10 marks)**
- b) Explain **FIVE** contents of a purchasing requisition. **(10 marks)**
 - i) Describe **TWO** types of needs that give rise to purchase initiation. **(5 marks)**
 - ii) Describe **TWO** categories of people allowed to initiate a purchasing process. **(5 marks)**

QUESTION 2

- a) Explain **FIVE** different ways a user in an organization can describe a need. **(10 marks)**
- b) Explain **FIVE** roles of warehousing to an organization. **(10 marks)**

QUESTION 3

- a) By the use of a diagram, describe a fixed location system in a warehouse. **(10 marks)**
- b) Describe **FIVE** factors considered when evaluating suppliers. **(10 marks)**

QUESTION 4

- a) Describe the activities that must be performed in preparation to receiving goods. **(10 marks)**
- b) Explain any **FIVE** features of stores layout. **(10 marks)**

QUESTION 5

- a) With relevant examples, describe **FIVE** sourcing decisions preferred in a public organization. **(10 marks)**
- b) For each of the above decisions, explain at least **TWO** advantages. **(10 marks)**