



TECHNICAL UNIVERSITY OF MOMBASA

FACULTY OF ENGINEERING AND TECHNOLOGY

DEPARTMENT OF MECHANICAL & AUTOMOTIVE ENGINEERING

UNIVERSITY EXAMINATION FOR:

DIPLOMA IN MECHANICAL ENGINEERING

EME 2301: INDUSTRIAL ORGANISATION AND MANGEMENT

END OF SEMESTER EXAMINATION

SERIES: APRIL 2016

TIME: 2 HOURS

DATE: Pick Date Apr 2016

Instructions to Candidates

You should have the following for this examination

-Answer Booklet, examination pass and student ID

This paper consists of Choose No questions. Attempt Choose instruction.

Do not write on the question paper.

SUPPLIMETARY

Question ONE

(a) Explain the importance of an organisation structure

[3Marks]

(b) Describe the following type of organisations

(i) Line organisation

(ii) Functional organisation

[8Marks]

(c) Explain the term "bureaucracy" with reference to an organisation

[2Marks]

(d) State Seven characteristic of a good bureaucracy organisation

[7Marks]

Question TWO

- (a) Describe the process of Human Resource Planning with reference to an organisation
[10Marks]
- (b) State FOUR prime responsibilities of the personnel management function
[4Marks]
- (c) Explain any SIX negative effects of a high labour turnover
[6Marks]

Question THREE

- (a) Distinguish between recruitment and selection processes of staffing in an organisation.
[4Marks]
- (b) Outline the information contained in a job description
[6Marks]
- (c) Explain the benefits to an organisation derived from training its personnel.
[6Marks]
- (d) State TWO advantages and TWO disadvantages of delegation of duties to subordinates in an organisation.
[4Marks]

Question FOUR

- (a) Explain the activities involved in each of the following elements of production processes
- (b) (i) Explain the meaning of the term Economic Batch quantity with respect to production processes.
(ii) Explain impact of the use of JIT (Just IN Time) in production of goods.

Question FIVE

(a) Describe the following type of leadership styles.

(i) Authoritarian

(ii) Democratic

(iii) Laizzer faire

[6Marks]

(b) Decision making in an organisation is key to success. Outline the steps involved decision making process

[7Marks]

(c) Differentiate between centralisation and decentralisation of services in organisations.

[7Marks]