



THE MOMBASA POLYTECHNIC UNIVERSITY COLLEGE

(A Constituent College of JKUAT)

(A Centre of Excellence)

Faculty of Engineering & Technology

DEPARTMENT OF COMPUTER SCIENCE & INFORMATION TECHNOLOGY

DIPLOMA IN INFORMATION TECHNOLOGY (DIT 2K 10J)

EIT 2305: PRINCIPLES & PRACTICE OF MANAGEMENT II

SPECIAL/SUPPLEMENTARY EXAMINATION

SERIES: OCTOBER 2012

TIME: 2 HOURS

Instructions to Candidates:

You should have the following for this examination

- *Answer Booklet*

This paper consist of **FIVE** questions

Answer question **ONE** and any other **TWO** questions
Maximum marks for each part of a question are as shown
This paper consists of **THREE** printed pages

SECTION A (COMPULSORY)

Question One (30 marks)

- a) Define Administrative Management. **(2 marks)**
- b) Distinguish between Administration and Management. **(18 marks)**
- c) Discuss the Principles or Essentials of Effective Communication. **(10 marks)**

SECTION B (Answer Any Two Questions)

Question Two (20 marks)

- d) Define the word skill. **(4 marks)**
- e) Clearly discuss the essential skills of a manager. **(16 marks)**

Question Three (20 marks)

Critically discuss the Mc Gregory Theory X and Y of human nature and behavior at work. **(20 marks)**

Question Four (20 marks)

Discuss the advantages and disadvantages of Partnership and Co-operative enterprises. **(20 marks)**

Question Five (20 marks)

- a) List the **THREE** skills needed by a Manager. **(3 marks)**
- b) Describe the characteristics of bureaucratic approach as advocated by Max Weber. **(7 marks)**
- c) Managers just don't go out and haphazardly perform their responsibilities. Good managers discover how to master five basic functions. Briefly explain the **FIVE** functions of a manager. **(10 marks)**